

### **Directions for registering online (as an individual on an adult team):**

1. Go to [www.auburnwa.gov](http://www.auburnwa.gov) ;
2. Select “Online Services”;
3. Select “Recreation Registration”;
4. There will be 6 tabs across the top
5. Select “Activities & Classes”;
6. On the left column will be the various categories;
7. Select “Athletics - Adult”
8. Select “ Adult Sports League Individual Player Registration”;
9. At this point you want to look to the right side of the page and select the “add” button
10. You will be asked to input your login ID & Account # and select “sign in” (if you don’t have these, select the “email me my login information”) and an email will be sent to you with you login & Account #;
11. You will then be asked to select the “client/team” (that would be your name if there is more than one name on your account);
12. Then select “go to checkout”;
13. You will now be asked to input your coaches name and team name (if you are looking for a team to be placed on just put “free agent” under coach name and team name;
14. Then select “Save and Go To Checkout”
15. You will now be shown a screen with your transaction summary. If everything looks okay select the button with “complete transaction”

**You now should be successfully registered!**

